

# OGMS Band Handbook

## Grading Policy

Grades will be calculated according to the following criteria:

1. **Instrumental Skill Assessment/Quiz/Tests (45%)** -- Includes all written and playing tests.
2. **Class Participation (25%)** -- Includes participation in all band activities. This grade is based on the following criteria:
  - Having the proper equipment for class (iPad, instrument, pencil, music, reeds, oil, sticks/mallets)
  - Having a positive, cooperative attitude during class
  - Staying on task during class
  - Following classroom expectations
  - Promptness to class and events
3. **Concert & Festival Attendance (30%)** -- Includes attendance at all required band performances, either in person or online. Please note - band concerts should NOT be treated as REWARDS. They are REQUIRED PERFORMANCES. Keeping students from attending concerts as a punishment only lowers your child's grade in band.

## Discipline Policy

Good discipline in the classroom is a must in order to have effective rehearsals. If students are talking, they are not playing their instruments. In order to maintain a productive rehearsal, the following steps will be taken when a student displays improper behavior:

- First Offense: The student receives a verbal warning
- Second Offense: Parent receives a phone call or email
- Third Offense: The student will be sent to the office with a blue slip conduct referral.

## Attendance Policy

Attendance and participation are vital to the success of the band program. If one child is absent, it affects the entire band. Band members are required to attend ALL scheduled rehearsals and performances, *even those that occur after school hours*. Unexcused absences will not be tolerated, and will be handled as follows:

Performance Absence: 30% of the final grade comes from concert attendance. A grade of zero will be recorded for any unexcused absence. All absences, apart from last minute emergency or illness, must be excused by the band director *before* the concert. Students who miss a concert will be able to make up a portion of the concert grade by performing their part for Mrs. Smith on their own. Two unexcused performance absences will result in dismissal from the band program.

## Concert Attire

Students wear the Oak Glen Middle School Band Uniform at all concerts unless otherwise instructed.

- Black Band Uniform Shirt and Uniform Tie (provided by the school)
- Black pants, black shoes, black socks (must be provided by the family)

## Communication

There are many ways you can communicate with Mrs. Smith or find out what is going on with the band:

- Our website: [www.oakglenbands.com](http://www.oakglenbands.com) • Our Facebook page: [www.fb.com/oakglenbands](http://www.fb.com/oakglenbands)
- Class Dojo (Look for Mrs. Smith on the school account)
- Mrs. Smith's email: [kimberly.l.smith@k12.wv.us](mailto:kimberly.l.smith@k12.wv.us)
- Mrs. Smith's office phone: (304) 387-2363, Ext. 141